

**Nutley AMVETS Post # 30**  
**184 Park Ave**  
**PO Box 191**  
**Nutley, NJ 07110**  
**973-235-9626**  
[nutleyamvets@yahoo.com](mailto:nutleyamvets@yahoo.com)

**Rental Agreement**

**Name:**

**Address:**

**City State Zip:**

**Phone:**

**Cell:**

**Type of Affair:**

**Day & Date of Affair:**

**Number of Guests:**

**Start Time:**

**End Time:**

**Hall Rental: \$475**

**Party Host Will Supply Food:**

**Soda Only: \$1 / per person**

**Liquor : Cash Bar or Run a tab**

**IN HOUSE CATERING**

Buffet with *soda only*: **\$24.95 per person** (minimum 60 people)  
**Fewer than 5 free** 1<sup>st</sup> 10 children \$14.50

Buffet with *beer wine soda*: **\$28.95 per person** (minimum 60 people)  
**Under 5 free** under 21 \$24.95 1<sup>st</sup> 10 children **\$14.50**

Buffet with *full bar*: **\$33.95 per person** (minimum 60 people)  
(Same as above)

Table cloth color:

Napkin color:

**All other decorations and cake & coffee must be provided by party host**

**Final Cost**

**Must be paid 7 days prior to event**

Required deposit \$200

(use of hall for up to 4 hours)

Number of Adults: \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_

Number of Children: \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_

1<sup>st</sup> 10 @ \$14.50: \_\_\_\_\_ = \$145

Hall Rental:

Sub Total:

NJ Sales Tax: 7%

Gratuities: 18%

**TOTAL:**

**Less deposit:**

**Additional hours:**

**Balance Due:**

**Paid by cash:**

**Check #**

**PRICES SUBJECT TO CHANGE**

**Extra hours available upon request at additional cost**

**Party cannot exceed 2:00am**

**No glitter, confetti, smoke machines, taping decorations on walls**

**Party host responsible for any damages caused by their guests**

**Accepted by AMVETS: \_\_\_\_\_ Date: \_\_\_\_\_**

**Accepted by Party Host: \_\_\_\_\_ Date \_\_\_\_\_**

**PARTY NOTES**

**A \$100 security deposit is now required and will be returned to you after the hall has been inspected for damages.**

**Brand new carpets have been installed and the dance floor has been reconditioned. Please be aware and responsible for your guests as they should treat our property as though they would treat their own.**

**Please drink responsibly**